



For more information or bookings:
Call: 678-760-7049
Email: info@casablancabanquet.com

Client Name: _____

Phone No: _____

Date/Time of event: _____

Rules & Regulations:

- \$300 at the time of reservation, remaining to be paid 3 weeks before the day of the event. In case of failure, your reservation might be canceled and cancellation charges will be applied.
- \$500 damage deposit for any event. Damage deposit will be refunded within seven to ten business days after the date of event, if there is no damage to the facility other than normal wear and tear.
- No fee for cancelling or re-scheduling the event 12 weeks in advance, failure to do so may result in \$300 deduction from deposit paid at the time of reservation.
- \$300 fees for Cancelling or Rescheduling the event if, less than 12 weeks before the event
- Re-scheduling is subject to availability
- If you go past agreed end time, additional \$100 per hour may be deducted from the Damage Deposit.
- Decorations are NOT to be attached to walls or tied to lighting fixtures.
- Casablanca Banquet cannot be held liable for accidents, like guests slipping over water, etc.
- Hosts are liable for the security and safety of their guests and personal items.
- Security officers are mandatory if serving any form of alcohol, 1 officer for any event with less than 100 guests and 2 officers if more than 100 guests. Security officer(s) will be arranged at additional cost.
- Entire event co-ordination and plan needs to be shared with our event planners 15 days prior to the event, so appropriate arrangements can be made.
- The audio and video equipment is a complimentary service and we do not guarantee any quality of service. It is the responsibility of the guest to understand the know-how of the system before the event.
- Kitchen must be left in condition it was received, failure to do so will result in additional fee of \$100 to be deducted from damage deposit
- Sales tax additional
- Your reservation is not secured until this signed agreement has been returned to the Manager.

Client Signature: _____ Date: _____

Manager Signature: _____ Date: _____

PRICING & AMENITIES ARE SUBJECT TO CHANGE AT ANY TIME WITHOUT NOTICE

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